**Special Event \ Temporary Use**

Street Address: ____________________________

Zoning District:  
- [ ] Residential  
- [ ] Multi-Family  
- [ ] Commercial  
- [ ] Industrial  
- [ ] Office  

Event \ Temporary Use:  
- [ ] Manned  
- [ ] Unmanned  

Start Date: ____________  
End Date: ____________  
(Max. 7 consecutive days)

Nature of Use: ____________________________

Phone #: ____________________________

Email: ____________________________

Hours of Event: ____________ to ____________

# of Attendees:  
- [ ] ≤ 20 people/hr  
- [ ] ≥ 20 people/hr  

Outside Display Type:  
- [ ] Plants \ Garden Sale  
- [ ] Sidewalk Sale  
- [ ] Equipment Sale  
- [ ] Other  

Quantity: _______  
Size: _______

**REQUIREMENTS**

Temporary Uses are confined to an area no more than six feet from an exterior wall of the primary building on a zoning lot and they comply with the following requirements:

a. They do not encroach into a zoning setback area, a required buffer, or a landscaped area;

b. They do not interfere with pedestrian or vehicular traffic on the site;

c. They do not occupy more than 12 lineal feet of space along an exterior wall;

d. They are not stored or displayed outside for more than 24 consecutive hours; and

e. There is no sign that is legible offsite that is associated with the materials that are stored or displayed;

Commodities that are for sale or for lease as well as any other products and materials that are associated with a particular business shall not be displayed or stored outside in any commercial area may do so only by obtaining an approved permit, under the conditions and requirements listed on the back of this permit or in Sec 66-19 of the City Ordinances.

**SITE DRAWING**

Please draw event \ temp use layout on your site - Label & Show dimensions.

(Add separate sheet if necessary)

**OFFICE USE**

This application has been reviewed and approved with the following comments and conditions:

- [ ] Approved  
- [ ] Denied  
- [ ] Occupancy Permit  
- [ ] Traffic Congestion  

Fire Marshall: ____________________________ Date: ____________

Police Dept: ____________________________ Date: ____________

Planning Dept: ____________________________ Date: ____________

*Signature verifies that applicant is the owner or legally authorized agent of the property. Applicant verifies that information is correct and accepts responsibility for compliance with section 908.7 of the Peachtree City Zoning Ordinance (Outside Display) and section 66-19 of the Peachtree City Sign Ordinance.*

Signature of Applicant: ____________________________

Date: ____________

www.peachtree-city.org  
Fax: 770-631-2552
SPECIAL EVENT & TEMPORARY ORDINANCE
For the complete Ordinances, please reference the Peachtree City’s Code of Ordinances

Sec. 908.7. Outdoor Display Standards.
Commodities that are for sale or lease as well as any other products and materials that are associated with a particular business shall not be displayed or stored outside in any commercial area unless:
(a) Commodities that are for sale or lease as well as any other products and materials that are associated with a particular business shall not be displayed or stored outside in any commercial area unless:
(1) They are in an approved, permanent, fully enclosed space; and they are reasonably screened from public view;
(2) They are stored or displayed in accordance with the specific understanding and conditions of a permit issued by the planning commission as a part of the site plan review process;
(3) They are confined to an area no more than six feet from an exterior wall of the primary building on a zoning lot and they comply with the following requirements:
   a. They do not ensnatch or ensnare a zoning setback area, a required buffer, or a landscaped area;
   b. They do not interfere with pedestrian or vehicular traffic on the site;
   c. They do not occupy more than 12 lineal feet of space along an exterior wall;
   d. They are not stored or displayed outside for more than 24 consecutive hours; and
   e. There is no sign that is legible offsite that is associated with the materials that are stored or displayed.
(b) A temporary use permit is secured for such display or storage.
(c) A temporary use permit may be issued by the zoning administrator in accordance with the following criteria:
   (1) No more than four temporary use permits may be issued for any zoning lot or any calendar year;
   (2) No single temporary use permit shall be issued for more than seven consecutive days.
   (3) In the issuance of a temporary use permit an owner must submit an application to the city planner for city staff review and approval in order to assure that the proposed temporary use will not pose a health or safety hazard or be detrimental to the public welfare.
   (4) No sign that is legible offsite shall be displayed in conjunction with a temporary use permit.
   (5) Trucks making a delivery to a business in a commercial area shall not park in that area for more than two hours after the delivery is made. Trucks that are not making a delivery shall not park in a commercial area unless the owner of the truck is the owner of a business in the commercial area unless:
   a. The truck driver is making a direct delivery to the commercial area;
   b. The vehicle which displays advertising for a business in a commercial area (with the exception of a door panel sign not more than four square feet in area and no more than 48 inches above the ground) shall be parked so as to not to be visible from a public street.
   c. The vehicle which displays advertising for a business in a commercial area (with the exception of a door panel sign not more than four square feet in area and no more than 48 inches above the ground) shall be parked so as to not to be visible from a public street.
   d. No vehicle which displays advertising for a business in a commercial area unless:
      (1) Application. Prior to display of a special event sign, an applicant for a permit shall be filed with the city planner. One permit shall be issued to all signs and devices during the period of permit coverage. Handling of permit requests shall conform to section 66-7. All signs and devices shall be approved to be covered by the permit shall be specifically described as to their construction and/or composition and location on the business premises.
      (2) Size. Banners for special events shall not exceed 35 square feet and shall comply with the regulations of this chapter. The maximum size for the total of all special event signs shall not exceed 72 square feet.
      (3) Number of permits. The maximum number of special event permits to be issued to a single premises for any business, office or industrial district shall be four per year. Each permit shall be issued for no more than seven consecutive calendar days.
      (4) In considering an application for a special event sign, the city planner shall only consider the size of the sign and number of permits issued, and shall consider the content of the sign.
   (6) Except as modified by this section all special event signs or devices must comply with all other applicable regulations and restrictions set forth in this chapter governing their usage.

Sec. 66-19. Special Event Permits.
(a) In addition to signs otherwise permitted in this chapter, in commercial, office and industrial districts wishing to erect special event signs and devices including portable signs and special event signs and devices, may do so only by obtaining a permit under the following conditions and requirements:
(1) Application. Prior to display of a special event sign, an application for a permit shall be filed with the city planner. One permit shall be issued to all signs and devices during the period of permit coverage. Handling of permit requests shall conform to section 66-7. All signs and devices shall be approved to be covered by the permit shall be specifically described as to their construction and/or composition and location on the business premises.
(2) Size. Banners for special events shall not exceed 35 square feet and shall comply with the regulations of this chapter. The maximum size for the total of all special event signs shall not exceed 72 square feet.
(3) Number of permits. The maximum number of special event permits to be issued to a single premises for any business, office or industrial district shall be four per year. Each permit shall be issued for no more than seven consecutive calendar days.
(4) In considering an application for a special event sign, the city planner shall only consider the size of the sign and number of permits issued, and shall consider the content of the sign.
(5) Except as modified by this section all special event signs or devices must comply with all other applicable regulations and restrictions set forth in this chapter governing their usage.

Sec. 66-20. Prohibited Signs.
(1) Signs imitating warning signals; signs displaying lights resembling the flashing lights customarily used to identify fire, police, or rescue vehicles; signs using words, slogans, dimensions shape of size, or colors of governmental traffic signs in such a manner as to resemble official traffic signs.
(2) Signs with lights blinking and/or flashing in series, lines, or rows.
(3) Flashing, blinking, fluctuating, or otherwise animated signs.
(4) Signs attached to fences, trees, utility poles or boxes or traffic control devices; signs painted on or otherwise attached to rocks or other natural objects; signs, other than those placed by a local, state or federal government, located within the public right-of-way. Sign may be used for the same time period as a valid special event permit issued by the city.
(5) Signs or devices that are designed or used to imitate or be mistaken for official traffic signs.
(6) Signs which obstruct any fire escape, any means of egress or ventilation, or prevent free passage across and through a part of roof to any other part thereof; signs attached in any manner to any fire escape.
(7) Banners, fringe, twill, sidewalk or curb-type signs, billboards, streamers, pennants, portable display signs, air or other sign or other similar temporary signs, other than as specifically authorized in this chapter.
(8) Roof signs.
(9) Signs displaying any statement, word, character or illustration of an obscene nature.
(10) Illuminated signs from or to which direct rays of light are projected onto a lot other than the lot where the illumination occurs.
(11) Portable signs, other than those specifically authorized by the sign ordinance.
(12) Search lights or similar devices.
(13) Vending machines, trash cans, or other outdoor devices which display a commercial message if more than two square feet in area.
(14) Animated signs. (15) Awning signs.
(16) Internally-illuminated signs. (17) Marquee signs.
(18) Bench signs.