

2023 Shakerag Arts & Crafts Festival



FESTIVAL & VENDOR INFORMATION

- ◆ The 2023 Shakerag Arts & Crafts Festival will be held Saturday, September 16 from 10 am to 6 pm and Sunday, September 17 from 12 pm to 5 pm at 201 McIntosh Trail in Peachtree City, Georgia.
- ◆ Vendor sites are *approximately* 12' x 12'. Any tent or set-up beyond these measurements, including expanding to the back of booth space, would require payment for a double booth-**NO EXCEPTIONS**
- ◆ All vendor sites are on natural ground, and many sites have trees, stumps and/or uneven terrain. Please plan accordingly.
- ◆ The festival is difficult to operate alone. We recommend bringing at least one person to assist with restocking and to allow you to take breaks.
- ◆ Overnight security will be provided Friday and Saturday at Shakerag Knoll only. **The City of Peachtree City will not be responsible in any way for loss or damage to items left overnight.** Vendors are responsible for their own personal and property liability.
- ◆ Vendors will be provided with a sales tax form to submit to the GA Department of Revenue.
- ◆ Detailed vendor instructions and site numbers will be emailed to each accepted vendor no later than **September 8, 2023**. For any vendor without internet access, printed copies of the same information will also be available to pick up at the Kedron Fieldhouse.
- ◆ The Shakerag Festival committee **does not** maintain a waiting list for vendors.
- ◆ Any application postmarked after May 31, 2023 is subject to a \$25 surcharge.
- ◆ Food Vendors are required to have all proper permitting with the Health and Fire Departments. Vendors wishing to sell homemade foods must provide a copy of their Cottage License with their application

SETUP

- ◆ Pre-festival setup begins Friday, September 15th at 8 am and ends at 6 pm. **We strongly encourage all vendors to set up on Friday.**
- ◆ Saturday morning setup begins at 6:30 am. All vendors must remove vehicles from the festival area **no later than 8:30 am.**
- ◆ Sunday morning setup begins at 10 am. All vendors must remove vehicles from the festival area **no later than 11 am.**

PARKING

- ◆ **ALL** vendors, including those assisting at the vendor site, are required to park at Huddleston Elementary School, located at 200 McIntosh Trail. **A shuttle will be provided to accommodate vendors who need assistance getting to their sites from the vendor parking lot.** Parking at the Shakerag Knoll/McIntosh Trail Recreation Complex is reserved for festival **patrons only.**
- ◆ **Vendor vehicles are strictly prohibited in the festival area except during setup and takedown.** This includes the road alongside Shakerag Knoll, the wooded area behind vendor booths, and the McIntosh Trail Recreation Complex parking lot. **Violation of this policy, including removal of vendor location numbers from registered vendor vehicles, will result in automatic disqualification from future events.**
- ◆ Overnight camping is not permitted.
- ◆ All vendor vehicles must be removed from the school parking lot by 7 pm Sunday evening. Remaining vehicles will be towed.
- ◆ **Parking rules apply to EVERYONE working in the vendor booth, not just the primary applicant.**

ADDITIONAL VENDOR RULES

- ◆ The Shakerag Arts & Crafts Festival is a two-day show, and all vendors are required to stay for the duration of the event. Opening late or closing early is not acceptable. This rule applies even in inclement weather.
- ◆ Vendors are not permitted to bring pets. Absolutely **NO EXCEPTIONS** will be made; please plan accordingly.
- ◆ Vendors may only sell items which are listed on the application and have previously been approved.
- ◆ Vendors may not sell political items or items political in nature.
- ◆ All items must be handcrafted by the seller. Supply kits to create a craft and manufactured items, including those computer generated, Cricut made, or 3-D printed are not permissible.
- ◆ Smoking is not allowed in the festival area, but is permitted in the parking lots.
- ◆ Informational booths are not permitted
- ◆ Alcoholic beverages are not permitted at any recreation complex.

Any violation of the Shakerag Festival Rules will exclude vendors from participating in future Peachtree City events and may result in the loss of exhibit space without refund.

Contact mpuckett@peachtree-city.org or 770-486-3933 with any questions.

2023 Shakerag Arts & Crafts Festival - Vendor Application

September 16 & 17, 2023

LAST NAME _____ FIRST NAME _____
BUSINESS/BOOTH NAME _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
PHONE (____) _____ EMAIL _____
VENDOR CATEGORY: _____ FOOD _____ ARTS _____ CRAFTS

May we share your contact information?*

YES NO

**Contact information will only be given to patrons who express an interest in purchasing your product(s) and/or nonprofit organizations affiliated with the city. Information will not be distributed/sold for commercial purposes.*

Are you 18 years of age or older?

YES NO DOB____/____/____

List all items to be sold and the approximate price range: _____

NOTE: ALL applicants must submit photos of their work. Applications without photos will not be considered. Websites will not be viewed in lieu of photos. Submitted photos become the property of PTC Recreation & Special Events and will not be returned.

Location requested/other special request(s): _____

Request(s) are subject to availability and other festival considerations. Although not guaranteed, we will make every effort to honor your preferences.

Submit application with payment to:

PTC Recreation & Special Events
Attn: Shakerag Festival
202 Fieldhouse Drive
Peachtree City, GA 30269

Please make check payable to:
City of Peachtree City

*Processing of payment does not imply acceptance.
Applicants not accepted will be refunded.*

Incomplete or unsigned applications will not be considered.

RELEASE AND WAIVER OF LIABILITY

The undersigned hereby acknowledge a desire for member(s) of the family to participate in recreation programs of the City of Peachtree City. The undersigned further acknowledge that such participation, including travel to and from events, involves an inherent risk of physical and mental injury, but acknowledge that participation is voluntary and agree to assume any and all risks.

The undersigned further acknowledge and agree that the City of Peachtree City, its City Council members, employees, and agents assume no responsibility for personal injuries and/or property damage which might be suffered by the family member(s) during any and all participation and do hereby expressly release the City, City Council members, employees, and agents from any and all liability relating to any such injuries and/or damage.

By signing this release, the participant(s) verifies he/she has adequate medical insurance.

This _____ day of _____, 2023.

SIGNATURES OF ALL PEOPLE THAT WILL BE IN VENDOR BOOTH:

Fees (NON-REFUNDABLE) Please check the appropriate box:

Applications postmarked by **May 31, 2023**

_____ \$150 Single _____ \$350 double*

(sites without electricity)

_____ \$175 Single _____ \$400 double*

(sites *WITH* electricity*)

** limited availability**

Applications postmarked *after* **May 31, 2023**

_____ \$175 single _____ \$375 double*

(sites without electricity)

_____ \$200 single _____ \$425 double*

(sites *WITH* electricity*)

** limited availability**

My signed application indicates that I have read and fully understand the Shakerag Arts & Crafts Festival Rules. My signature further constitutes a contract to follow and be bound by these rules, and I understand that any violation will disqualify me from participating in future Peachtree City events.

****Signature**** _____